

## WORK PROGRAMME 2011/2012

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Papers with report	Appendix A: Work Programme 2011/2012

### REASON FOR ITEM

To enable the Committee to track the progress of its work in accordance with good project management practice.

### OPTIONS AVAILABLE TO THE COMMITTEE

1. Note the proposed Work Programme.
2. To make suggestions for/amendments to future working practices and/or reviews.

### INFORMATION

1. At its last meeting, the Committee agreed the attached Work Programme. All meetings would start at 6pm with the exception of the Community Cohesion meeting which would start at 5pm. Pale shading indicates completed meetings.
2. With regard to the major reviews that the Committee will undertake during the current municipal year, Members agreed at the last meeting that the following Working Groups would be set up:
  - Re-offending
  - Dementia Care in Hillingdon
3. Conservative Members of the Re-offending Working Group have been agreed, Labour Members need to be agreed. Dates and times of its meeting need to be agreed.
4. Members agreed that the second review topic would be Dementia Care. As it will not start until the first review has been completed, consideration could be given to this matter later in the year. This will enable Members to discuss any alternative topics that they have identified for possible scrutiny.
5. Members are also asked to agree the issues that they would like to consider at the External Services Scrutiny Committee meetings on:
  - 23 November 2011
  - 11 January 2012

### SUGGESTED COMMITTEE ACTIVITY

1. Members note the Work Programme and make any amendments as appropriate.

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### PART 1 – MEMBERS, PUBLIC AND PRESS

2. Ensure Members are clear on the work coming before the Committee.

## **BACKGROUND DOCUMENTS**

None.

## EXTERNAL SERVICES SCRUTINY COMMITTEE

## 2011/12 WORK PROGRAMME

*NB – all meetings start at 6pm in the Civic Centre unless otherwise indicated.**Shading indicates completed meetings*

Meeting Date	Agenda Item
<b>8 June 2011</b>	<ul style="list-style-type: none"> <li>• Briefing Paper on Organisations Regularly Called to Attend External Services Scrutiny Committee</li> <li>• Update on Recommendations of Previous Major Scrutiny Reviews</li> </ul>
<b>20 July 2011</b>	<b>LINK</b> To receive a report on the progress of LINK in the Borough since the last update received by the Committee in June 2010.
<b>21 September 2011</b>	<b>Safer Transport</b> To scrutinise the issue of safety with regards to transport in the Borough (Safer Transport Team, Metropolitan Police Service and British Transport).
<b>26 October 2011</b>	<b>NHS &amp; GPs</b> Performance updates, updates on significant issues and review of effectiveness of provider services: <ul style="list-style-type: none"> <li>• Hillingdon Primary Care Trust (PCT)</li> <li>• The Hillingdon Hospital NHS Foundation Trust</li> <li>• Royal Brompton &amp; Harefield NHS Foundation Trust</li> <li>• Central &amp; North West London NHS Foundation Trust</li> <li>• London Ambulance Service</li> <li>• GPs</li> <li>• Hillingdon LINK</li> </ul>
<b>23 November 2011</b>	
<b>11 January 2012</b>	
<b>22 February 2012</b>	<b>Crime &amp; Disorder</b> <ul style="list-style-type: none"> <li>• Metropolitan Police Service</li> <li>• Metropolitan Police Authority</li> <li>• Safer Neighbourhoods Team</li> <li>• Hillingdon Primary Care Trust (PCT)</li> <li>• London Fire Brigade</li> </ul>

## PART 1 – MEMBERS, PUBLIC AND PRESS

Meeting Date	Agenda Item
	<ul style="list-style-type: none"> <li>• Probation Service</li> <li>• British Transport Police</li> <li>• Safer Transport Team</li> </ul>
<b>28 March 2012 – 5pm</b>	<p><b>Community Cohesion Review</b></p> <p>The review the achievements of the following organisations since March 2011 with regards to Community Cohesion:</p> <ul style="list-style-type: none"> <li>• Metropolitan Police Service</li> <li>• London Fire Brigade</li> <li>• University of Brunel</li> <li>• Union of Brunel Students</li> <li>• Hillingdon Primary Care Trust (PCT)</li> <li>• Strong &amp; Active Communities</li> <li>• Hillingdon Inter Faith Network</li> <li>• Hillingdon Association of Voluntary Services</li> </ul>
<b>25 April 2012</b>	<p><b>Quality Accounts &amp; CQC Evidence Gathering</b></p> <ul style="list-style-type: none"> <li>• Hillingdon Primary Care Trust (PCT)</li> <li>• The Hillingdon Hospital NHS Foundation Trust</li> <li>• Royal Brompton &amp; Harefield NHS Foundation Trust</li> <li>• Central &amp; North West London NHS Foundation Trust</li> <li>• London Ambulance Service</li> <li>• Care Quality Commission (CQC)</li> <li>• Hillingdon LINK</li> </ul>

Themes	Future Work to be Undertaken
<p><b>Re-offending Working Group</b></p> <p>Comprising Councillors:</p> <ul style="list-style-type: none"> <li>• Michael White</li> <li>• Dominic Gilham</li> <li>• Peter Kemp</li> <li>• Bruce Baker</li> <li>• John Hensley</li> <li>• John Morgan</li> </ul> <p>Labour Members</p> <ul style="list-style-type: none"> <li>• To be agreed.</li> </ul>	<p>Detailed review of local arrangements to address re-offending in the Borough.</p> <p>Working Group Meeting dates:</p> <ul style="list-style-type: none"> <li>• To be agreed</li> </ul> <p>Witnesses</p> <ul style="list-style-type: none"> <li>• To be agreed</li> </ul>

## PART 1 – MEMBERS, PUBLIC AND PRESS

Themes	Future Work to be Undertaken
<p><b>Dementia Working Group</b></p> <p>Comprising Councillors:</p> <ul style="list-style-type: none"> <li>• To be agreed</li> </ul>	<p>Detailed review of improvements and formalisation of the Council's arrangements for addressing the issue of dementia in the Borough.</p> <p>Working Group Meeting dates:</p> <ul style="list-style-type: none"> <li>• To be agreed</li> </ul> <p>Witnesses</p> <ul style="list-style-type: none"> <li>• To be agreed</li> </ul>

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## PART 1 – MEMBERS, PUBLIC AND PRESS